



Office of the Registrar

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 School Code 00108700

Notice of Hold Directory Information

Name (please print): _____ ID #: _____
 (Last) (First) (Middle)

Pursuant to the “Family Education Rights and Privacy Act of 1974 (FERPA),” I request that my information classifies as “directory information” be withheld by the College from public disclosure. However, I understand this information may be provided to Arkansas Baptist College officials and other specified individuals as prescribed by FERPA. I am aware that my information may not be removed immediately from materials already in circulation. **I understand that this request supersedes any previously submitted requests for directory information restrictions or releases.**

Be advised that restricting certain directory information such as your name, program of study, or degrees received may prohibit release of information regarding your attendance at ABC. This could prevent you from being recognized for awards, participating in commencement ceremonies, receiving enrollment verifications, etcetera.

Mark (X) the appropriate box for each item. Items left unchecked will be released as directory information.

	Restrict	Release
Name	<input type="checkbox"/>	<input type="checkbox"/>
Local Address	<input type="checkbox"/>	<input type="checkbox"/>
Home Address	<input type="checkbox"/>	<input type="checkbox"/>
Home Telephone Number	<input type="checkbox"/>	<input type="checkbox"/>
E-mail Address	<input type="checkbox"/>	<input type="checkbox"/>
Dates of Attendance	<input type="checkbox"/>	<input type="checkbox"/>
Program of Study	<input type="checkbox"/>	<input type="checkbox"/>
Classification	<input type="checkbox"/>	<input type="checkbox"/>
Degrees, Honors, and Awards Received	<input type="checkbox"/>	<input type="checkbox"/>
Previous Institutions	<input type="checkbox"/>	<input type="checkbox"/>
Participation in Recognized Activities and Sports	<input type="checkbox"/>	<input type="checkbox"/>

Signature: _____

Date: _____