



## Office of Institutional Research

1621 Dr. Martin Luther King, Jr. Drive  
Little Rock, AR 72202  
Phone: 501.420.1242 Fax: 501.400.8662  
Email: [ir@arkansasbaptist.edu](mailto:ir@arkansasbaptist.edu)  
Homepage: [www.arkansasbaptist.edu](http://www.arkansasbaptist.edu)  
School Code 00108700

## Notice of Data Request

For simple data requests, you can expect to receive your data within one week via email. For more complex data requests, our office will notify you of an expected time frame. Please give us as much advanced notice as possible.

<b>Date:</b>	
<b>Name:</b>	
<b>Institution/Organization:</b>	
<b>Department:</b>	
<b>Phone:</b>	
<b>Fax:</b>	
<b>Email:</b>	
<b>Purpose:</b>	

**What is your status?**

- Faculty Member
- Student
- Administrator/Staff
- Other:

**What type of data are you requesting?**

**Please select all relevant options.**

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- Student Enrollment
- Admissions
- Degrees Conferred
- Graduation/Retention Rates
- Other: